

Minutes

**CASE Kentucky Board of Directors Meeting
March 31, 2006
University of Louisville
Faculty Club
Louisville, KY**

Members present:

Charlie Edgington
Bob Edwards
Dan Hans
Joan McKinney
Cara Meade
Michelle Ripley
Mimi Ward
Andy Wilson
Ron Wilson
Heather Worland
Kay Yates
Terri Schierberg
Rick Meyers

Members absent:

Carol Beirne
Tim Jordan
Jeanine Triplett

I. Welcome:

- A. President Andy Wilson opened the meeting and welcomed all members. New Board members Ron Wilson and Charlie Edgington introduced.
- B. Marci Hicks received a letter of gratitude from Marc Whitt, the recipient of the 2005 Beth K. Fields Award. It was shared with the Board. Secretary Ward will send copy of the letter to Larry Fields.

II. Minutes:

Copy of minutes provided, accepted.

III. Treasurer's report:

Jeanine Triplett unable to attend.

- A. Andy Wilson provided handouts of the reports including current finances and the budget from the 2005 conference. The treasurer's report was moved and seconded for acceptance.
- B. The 2005 conference had a loss of over \$1500. Our last quarter investment showed a gain of \$45.00. Bob Edwards noted three

sessions had no cost associated with them and the special event budget needs to stay in check. Sponsorship money assisted with some of our overage, yet still over budget by \$1587.78. The Board needs to consider: Do we charge a special event charge? Do we find a full sponsor for the event? Do we raise registration fees? The 2005 fees were \$109 – early bird, \$125 late fee. A motion was made and seconded to increase the 2006 conference fees to \$125 early bird and \$140 for late registrations.

- C. Mileage rate for reimbursement of CASE-KY conference speakers is presently thirty cents/mile. The state reimbursement rate is forty-one cents/mile. We approved increasing our mileage rate to coincide with state reimbursement.
- D. Reimbursement of speakers – do we need a written policy? Bob Edwards suggested “guidelines” vs. “policies”. A brief discussion followed. Bob Edwards volunteered to draft speaker reimbursement guidelines to present for the next meeting.

IV. Committee Reports:

- A. 2006 Annual conference to be held December 7 and 8, 2006 at Embassy Suites in Lexington, KY. Chairman Dan Hans reported the theme is, “Put A Face On It”. Keynote and session speakers were discussed. Suggested keynotes include: Pat Day, Loni Ali, Lee Todd, and Junior Bridgeman.
- B. ASAP – The 2007 District conference will be held in Louisville February 22-25. In the past CASE KY helped financially with this conference. The CASE-KY Board will need to consider this request at next meeting. Carol Beirne will present this to the Board.
- C. Membership – Andy provided a list of schools that attended the 2005 CASE-KY conference. Ron Wilson will provide a report next meeting regarding schools not presently involved and how to get them involved.
- D. Communications and Marketing – Andy is having all past minutes and other critical information archived onto the CASE-KY website. Job openings are also being posted as they have been in the past. A brief discussion took place regarding Listservs. Teri Schierberg will research and report at next meeting.
 - 1. The “KY Challenge” - William Skaggs presented the request for CASE-KY to host the website for KY-Challenge, an annual giving inter-state public collegiate competition. In the past the website has rotated between campuses which caused technical difficulties each year. President Wilson stated he will research if there would be any costs associated with CASE-KY hosting this site. The Board recommended if there is no cost, no hassles involved, then CASE-KY will host this web site.

V. Old Business:

- A. Diversity – a short discussion concerning involvement of diverse populations and attention to this subject is needed in our organization. CASE has a department dedicated to assisting units with this issue. Michelle Ripley expressed concern regarding the profession of development in jeopardy as she attends career fairs, etc. President Wilson urged member to consider this issue as we progress.

VI. New Business:

- A. Review CASE mission statement – Andy asked the Board to review our mission statement – which is the CASE mission and is not individualized to CASE-KY. Be prepared to address this at the next meeting.
- B. Future meetings dates and locations reviewed. Kay Yates will host the June 2 meeting at KCTCS in Versailles, KY.

VII. Adjournment at 2:50 pm

Minutes submitted by Mimi Ward, Secretary