

MINUTES

CASE Kentucky Board of Directors Meeting June 25, 2004 Cincinnati Airport Marriott

MEMBERS

Present

John Chamberlain
Bob Edwards
Dan Hans
Marci Hicks
Terri L. Schierberg
Andy Wilson

Absent

Carol Beirne
Tim Burcham
Rick Meyers
Leigh Perry
Michele Ripley
Jeanine Triplett
Heather Worland

- I. **Welcome:** President Marci Hicks called to order the June Meeting at 1:45 PM.
- II. **Minutes:** Motion to approve minutes of the April 16, 2004 Board Meeting as printed was made by Terri Schierberg, 2nd by Marci Hicks. Motion carried.
- III. **Treasurer's Report:** Andy Wilson, treasurer, submitted the current report for CASE Kentucky, showing a checking account balance of \$14,255.45. No report was possible on our investments as Andy did not have account privileges at the time of the meeting. Bob Edwards moved and Dan Hans seconded a motion to approve the report as presented. A discussion followed regarding the transfer of financial records, online access and authorization of officer signatures with CASE accounts and procedures to do so in an orderly fashion with the annual change of officers.
- IV. **Committee Reports:**
 - A. **Conferences:**
 1. **ASAP** - No information available
 2. **2004 Annual Conference:**
 - a. Bob Edwards, conference chair, reported that although the other Bob Edwards would not be available as a speaker, most tracks were progressing well. A point-counter point session is planned with David Hawpe of the CJ and the legal counsel for the U of L Foundation on the donor privacy issue.
 - b. The Northern Kentucky venue should be attractive and marketing efforts will tap into the Cincinnati area for potential attendees.
 - B. **Membership:**
 1. **Diversity:** John Chamberlain, Heather Worland and Marci Hicks are to meet prior to the September board meeting with minority staff and students in Lexington to explore ideas to involve more minorities in the advancement field at Kentucky schools
 2. **Making membership meaningful**
 - a. A discussion offered ideas for enhancement, with the goal of continuing professional relationships beyond the annual conference. Suggestions included list serves on various topics, links to good resources, and ways to self list information on the web site

- b. Word needs to continue getting out to send news and job postings to Andy for the web site.

V. Old Business: None

VI. New Business:

A. Discussion on Bylaws (Term of Office Clarification):

1. Directors are rotate off the board after two consecutive terms, unless serving as an officer.
2. Officers are to serve in one-year terms.
3. Michelle Ripley has served beyond normal terms due to a combination of factors.
4. A recommendation was made to move the KCTCS ex-official liaison to a regular board position which will be acted on at the September meeting.

B. New Directors: A number of current directors are completing second terms or vacant. Members are encouraged to email nominations for potential board members to Marci for discussion at the September meeting.

VII. Announcements:

A. Meetings scheduled:

1. September 10, 2004: WKU, Conference Cte./Board
2. December 8, 2004: Cincinnati Marriott, Board
3. December 9-10: Cincinnati Marriott, 2004 Annual Conference